



KIT COMPONENTS



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| 1. One cardboard box | 4. One disposable glove | 7. FedEx Clinical Pak |
| 2. Red top tube | 5. Biohazard ziplock bag | 8. Test requisition form and paperwork |
| 3. Cardboard tray for collecting samples | 6. Absorbent material sheet | |

BEFORE YOU BEGIN COLLECTION

- Samples may only be sent off to the lab on **Monday or Tuesday**. If samples are sent a different day, extra shipping charges may apply and the sample may become compromised. This test takes one day to collect and requires no special diet.
- Please check your vials for expiration dates. If vials have expired, call Customer Service for replacement vials.
- Fill out the Test Requisition Form (TRF) completely. Please PRINT clearly. For US patients a physician authorization is required.
- Vial will have fixative agents in them. Do not pour out liquid. If it spills please contact Customer Service. If you have any questions, please call Customer Service at +1 913-341-8949 or email CustomerService@gp-labs.com.

TESTING REQUIREMENTS

Tube Type	Amount Per Tube	During Collection	After Collection
Red Translucent Top (contains ultra-pure water)	35 mL stool (3/4 full preferred)	Collect sample in collection tray. Place stool sample into the vial using spoon attached to the lid. Take multiple samples from different areas of specimen.	Shake sample vigorously for about 30 seconds. Store at room temperature.

For questions about the collection of samples, call Customer Service at +1 (913) 341-8949.

PREPARING AND SHIPPING SPECIMENS

In some countries FedEx requires control numbers or pickups to be prearranged. Before you collect samples, please verify with your local FedEx to see if pickups need to be arranged or if a control number is needed. If a control number is needed please send an email to customerservice@gp-labs.com with your name, your address, your phone number and the date/time of pickup at least 3 days before the day you intend to ship the samples.

PREPARING THE SAMPLE

1. Complete the following documents (PLEASE FOLLOW):

- **FedEx "Airway Bill"**. Following the example on the last page of the instructions. Please take note of the tracking number in case you want to know the tracking details of your package.
 - **Commercial Invoice**. Make 3 copies of the commercial invoice.
THIS IS VERY IMPORTANT FOR CUSTOMS PURPOSES.
 - **Biological Declaration (India & Australia only)**. Fill out consignee information (The Great Plains Laboratory), mark sample for lab research/human non-infectious, and please specify what kind of sample. On the second page, please fill out: Declarant name, contact information, and email. (This is your information). Place with the commercial invoices in the plastic pouch attached to the outside of the FedEx Clinical Pak.
2. Write patient's name, date of birth, and date of collection on the collection vial.
 3. Place urine specimen into the Biohazard ziplock bag along with the absorbent packing sheet.
 4. Place the Test Requisition Form in the outside lateral opening of the Biohazard ziplock bag containing the sample.
 5. Place the frozen gel pack and the Biohazard ziplock bag with the sample into the silver thermo pack. Place the silver thermo pack into the cardboard box.
 6. Place the cardboard box in the FedEx Clinical Pak. Please note that the samples **MUST** be in the cardboard box; otherwise the shipment will be rejected by FedEx. Close the FedEx Clinical Pak.

SHIPPING INSTRUCTIONS

1. Peel off the adhesive backing of the enclosed plastic pouch and attach to the outside of the FedEx Clinical Pak. Place 4 copies of the completed commercial invoice in the pouch. Place the completed Airway Bill on top of the commercial invoices.
2. Call FedEx to pick up your package. You will receive the discounted shipping rates shown on the last page of these test instructions if you ship your sample using the FedEx Airwaybill included in the kit.
3. We charge for the test and the return shipping when we receive the samples. Shipping charges vary depending on the country.

IMPORTANT NOTES:

- Shipping rates are per package. **Please ship all your samples in a single package to avoid multiple shipping charges.**
- GPL will charge the shipping costs upon sample reception. If you pay FedEx the shipping cost could be higher.
- Additional charges may apply if your package exceeds **900 grams**.
- GPL will not be liable for refunds if the delivery is delayed due to customs or any other reason.
- Shipping charges are subject to change without notice.

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